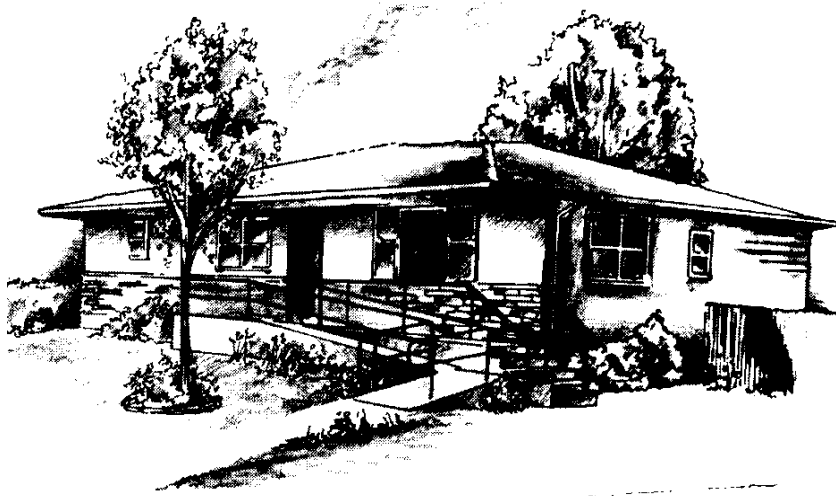




VICTORY HOUSE

SPRINGFIELD VICTORY MISSION

New Life Program 2010 Catalog



Victory House

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Our Mission

A need for a long term discipleship program for women was recognized which resulted in the formation of the New Life Program.

- 1) Women were finding themselves in a cycle of addictions without the skills to move forward in life.
- 2) They were finding themselves without interpersonal skills to help them keep a job.
- 3) They were finding themselves without the skills to parent effectively

The result is that Victory Trade School added a long term Christian Discipleship Program to its curriculum.

In the New Life Program students learn essential life skills while participating in intensive Bible classes. The basis of the program is Prayer, Reading scripture, Education, and Praise to God. Our focus is on the students and children. We are dedicated to the foundation of character as well as the mind, and challenge the students to realize their full potential. We strive to foster a commitment to values such as integrity, responsibility, courage and creativity as we help the students attain a sense of dignity, self-worth and appreciation of others with diverse backgrounds.

Each student is an individual, not a number. We believe that every student deserves a personalized education, complete with supportive faculty and classmates. We endeavor to acquaint students with the teachings and values of the Christian faith, an appreciation for teamwork, and an understanding of their environment while providing education in discipleship and purpose in life.

This integration of faith, learning, and living is the foundation used to provide a discipleship program in Victory Trade School.

Academic Calendar

Classes are on a continuous rotation and each student must complete a minimum of 48 weeks of courses.

Beginning and end dates for 2010 quarters:

Quarter 1: January - March 26

Quarter 2: April 5- June 25

Quarter 3: July 6- September 24

Quarter 4: October - December 24

Overview of New Life Program

Founded: Victory House 1992, New Life Program 2006

Location: Southeast side of Springfield
1925 S. Ingram Mill Road- Victory House
1715 N. Boonville – Administrative offices

Affiliations: Springfield Victory Mission, Cook’s Kettle Restaurant, and Victory Square

Student Body: 14 residential (women and children)

Faculty: 16

Student-Faculty Ratio: 1.5:1

Field of Study: Christian Life. Essential job and life skills are underscored in the work therapy program and students participate in intensive Faith-based classes. The basis of the New Life Program is Prayer, Reading scripture, Education and Praise to God for the blessings they have.

Practical Application: Hands-on training in retail, warehouse, janitorial, maintenance, food handling, parenting skills, childcare and office skills allow the students to evaluate their growth in the workplace as they deepen their spiritual lives.

Cost: Free

Ideals: The New Life Program assists all students in gaining an understanding of themselves, the community and the society in which they live. Student needs also include the skill to communicate effectively, to survive economically and socially, and the knowledge to enhance their quality of life.

Mission Statement

New Life Program is preparing women through education in faith-based classes, life skills, and job training to have the ability to start a new life in Jesus Christ as they return to society as productive citizens.

Philosophy

New Life Program provides structure to use as a vehicle to independence. We believe that people should be given the opportunity to gain skills and experience to make them self-sufficient.

Statement of Faith

The New Life Program is an integral part of the outreach ministry of Springfield Victory Mission, a non-denominational, evangelical ministry sharing the Gospel of Jesus Christ through emergency and education services. All employees are Christian missionaries. Employees and students are requested from time to time to participate in chapel services, outreach ministries, Bible studies and/or prayer times. Because of the nature of these types of ministries, it is an absolute necessity that Victory Trade School is held as a Christian testimony of faith and experience in Jesus, and that our lifestyles are above reproach.

Faculty / Staff / Administration

The faculty, staff and administration of the New Life Program are dedicated to helping the students achieve goals and support them in their interpersonal growth in a Christian environment. The staff works diligently to assist graduates in finding appropriate jobs and affordable housing when they complete the school. They maintain contact with the students as necessary and offer them the tools needed to live a stable and productive life.

Applicants

Availability is limited but has been structured to give opportunities to as many students as possible. The application process identifies individuals with desire, motivation and the ability to meet the challenge of completing the program. There is a required orientation process before entry is granted into the school.

The New Life Program is for one-year and is organized into four quarters. Students develop a sisterhood as they start each weekday with a family-style breakfast where they pray, read scripture, discuss educational topics, and give their praise for the day. They attend classes and work a rotation of jobs on campus.

GED Program: This accelerated GED program is used to provide a fast-track approach for candidates to obtain a GED. Candidates are provided residential services and tutored each weekday morning to prepare them to obtain the General Equivalency Diploma.

Admission Policies

Admissions procedures developed by the New Life Program shall ensure an open door policy. Applicants are admitted without regard to race, religion, creed, national origin, or handicap. Because we are a residential facility, we are currently open to female students only. Children age guidelines are as follows: female 0-18yrs, male 0-10yrs. Candidates for enrollment in the New Life Program are required to participate in a 30-day orientation and assessment course prior to being officially enrolled. The orientation program will provide the potential student an opportunity to develop a comprehensive Individualized Career Plan which focuses on the unique needs of the student, to enhance personal, spiritual, and academic achievement.

Counseling Services

The New Life Program has staff and volunteers on duty to provide assistance through regular scheduled sessions. Students occasionally encounter situations in their lives that affect the learning environment; in some cases, there will be referrals to community resources for short-term help. Professional counselors, on occasion, provide confidential services at a free or reduced rate, to help individuals develop self-knowledge, problem-solving skills, coping strategies, and construct a plan for the future.

Attendance Policy

Students are required to attend all classes and internships. Students are not entitled to a certain number of absences; information presented in the classroom is critical in the learning process. Students who attend class regularly and punctually do themselves a service and show instructors and other class members a courtesy.

Grading System

Official grades are issued for each student at the completion of each quarter. Students enrolled will be graded by the letter grade system indicated below:

Grade Percent Definition

A 90-100 The student has, in an exemplary way, met the objective established for the course.
B 80 - 89 The student has, in a superior way, met the objective
C 75 - 79 The student has adequately met the objectives
D 66 - 74 The student has **not** met the objectives established for the course and must repeat.
F 0 - 64 The student failed to meet the objectives established for the course and must get remedial help, then repeat.

Re-Evaluation of Grades (Grade Appeal)

If a student receives a course grade while attending the New Life Program which the student feels is inaccurate, the student has one week in which to appeal the grade. Before filing an appeal, the student must first discuss the situation with the course instructor.

Step 1. Student must appeal, in writing, within seven days of receiving the grade. The instructor has ten working days to respond in writing. If the issue is not resolved at this step, move to next step.

Step 2. Student must appeal, in writing, within ten working days of the date of the instructor's response, to the Director of Victory Trade School. The Director has ten working days to make a decision and respond in writing. The decision of the Director is final.

Repeating Courses

Courses with earned grades of "D" or "F" must be repeated.

Course Descriptions

Masterlife

Time: Tuesday – 8:00 – 9:00AM

Location: Third Floor – Administration Building – 1715 Boonville

There are four different terms that cover a one-year period. Each term is divided into four courses and each course is then divided into five or six lessons.

Course Description:

Masterlife is a developmental, small-group discipleship process that will help you develop a lifelong, obedient relationship with Christ. This course will enable you to acknowledge Christ as your Master and to master life in Him. These four books are for you to become like Christ. To do that, you must follow Jesus, learn to do the things He instructed His followers to do, and help others become His followers.

Masterlife 1: "The Disciple's Cross" MLF 112: 3 credit hours

1. Explore your relationship with Jesus Christ.
2. Learn how to draw the Disciple's Cross.

3. Realize that Christ wants to be at the center of your life so that everything you do is an outgrowth of your relationship with Him.

Masterlife 2: “The Disciple’s Personality” MLF 113: 3 credit hours

1. Focus on Christ transforming your character into Christlikeness through the work of the Holy Spirit.
2. Learn how to live a life of victory by building a Christlike character.

Masterlife 3: “The Disciple’s Victory” MLF 114: 3 credit hours

1. Focus on victory against spiritual warfare.
2. Learn how to advance against the enemy with the defensive weapons of the Spiritual Armor.
3. Begin demolishing your personal spiritual strongholds to “take captive every thought to make it obedient to Christ”.
4. Learn to believe God for all He wants to do through you.

Masterlife 4: “The Disciple’s Mission” MLF 115: 3 credit hours

1. Learn MasterBuilder, an illustration of lifelong spiritual growth.
2. Discover your spiritual gifts and determine a ministry to which God is leading you.
3. Equip yourselves with many skills you need to make disciples and to minister to others.

**Charles Stanley Institute:
“Essentials of Your Faith”**

Time: MW- 8:00 – 9:00 AM

Location: Second and Third Floor – Administration Building 1715 N. Boonville.

There are four different terms that cover a one-year period. Each term is divided into four courses and each course is then divided into five or six lessons.

Term 1: “Essentials of Your Faith” CSI 101: 3 credit hours

Course Description:

This course is designed to give students an in depth understanding of their faith as they seek to discover the many facets of God’s amazing love and how that love has brought forgiveness, redemption and reconciliation with Holy God.

Course Objectives:

1. Achieve an understanding of what it means to have **faith** in Jesus.
2. Examine how your life has been changed by your relationship with Christ.
3. Explore the essential question of who God is and how He operates as the Father, Son, and Holy Spirit.
4. Understand the fundamental issue of the Christian faith: Christ and the Cross
5. Earn a certification from the Charles Stanley Institute.

Term 2: “Knowing What You Believe” CSI 201: 3 credit hours

Course Description:

In Term one, you learned about the transformation that occurred when you gave your life to Jesus Christ. In term two, you will learn how to build an even deeper foundation on the word of God.

Course Objectives:

1. Understand who you are in Christ.
2. Examine how the Holy Spirit works in the life on a believer.

3. Understand what the ordinance of the church is and how that relates to you as a believer in Christ.
4. Evaluate your own understanding of eternal security.

Term 3: “Life Principles” CSI 301: 3 credit hours

Course Description:

This course is designed to give students an in depth understanding of their faith as they seek to discover the many facets of God’s amazing love and how the Holy Spirit empowers every believer.

Course Objectives:

1. Understand God character at a new depth.
2. Evaluate the spiritual growth of your relationship with Christ.
3. Examine how your life has been changed by your relationship with Christ.
4. Understand and be able to provide clear spiritual support for the validity of Gods word.
5. Understand the true definition of the word “testimony”.

Term 4: “Or Spiritual Growth” CSI 401: 3 credit hours

Course Description:

The final term of this series of CSI courses focuses on the tools to sustain continued spiritual growth, discerning and following God’s will and purpose, and how God equips us to fight daily spiritual battles.

Course Objectives:

1. Understand the importance God places upon our spiritual growth.
2. Understand the great importance of service in our Christian lives.
3. Recognize the truth of our daily spiritual warfare.
4. Recognize the enemy in this battle.
5. Understand the cause and beginning of our spiritual warfare.
6. Understand how we can fully rely on God during times of temptation.

Undercover

UDC 110: 3 credit hours

Time: Friday- 8:00-9:00 AM

Location: Victory House

Course Description:

Students explore the idea that there is a secret place under the shadow of the Almighty and away to relate properly to divine authority according to John Bevere.

Course Objectives:

1. Students learn about different forms of authority and what influences the decisions people make and possible consequences of those decisions.
2. Learn the difference living under the protection and divine authority of God can make.

Teambuilding

LFS 201: 3 credit hours

Time Tuesday – 8:00 – 9:00 AM - April

Location: Third Floor – Administration Building – 1715 Boonville

Course Description:

This course teaches students the traits and skills that make up a successful team and how they can contribute to the overall success as individual members.

Course Objectives:

1. Learn about conflict resolution, leadership issues, goal achievement and communication as a team.
2. Work better with formal and informal frameworks.

Communication Skills

LFS 202: 3 credit hours

Time: Tuesday – 8:00 – 9:00 – July

Location: Third Floor – Administration Building – 1715 Boonville

Course Description:

This course provides students with interpersonal communication skills necessary to make productive decisions. This course has information that includes basic communications and effective listening skills.

Course Objectives:

1. Students will what conditions require them to speak up and mentally PREPare themselves to speak appropriately in special situations.
2. Learn verbal and non – verbal communication
3. Being a good listener

Choices

LFS 203: 3 credit hours

Time: Tuesday – 8:00 – 9:00AM – October

Location: Third Floor – Administration Building – 1715 Boonville

Course Description:

This course is designed to assist students with personal management. The lessons in this course, makes students aware of the choice and consequence relationship so they can develop a process for improved decision making.

Course Objectives:

1. You will learn about self – awareness, ethics, and personal purpose statements.
2. Make better decisions in all areas of your life.

Conflict Resolution

LFS 205: 3 credit hours

Time: Tuesday – 8:00 – 9:00AM – January

Location: Third Floor – Administration Building – 1715 Boonville

Course Description:

This course is designed to help individuals learn how to deal with others that have a different idea of how a situation should be handled.

Course Objectives:

1. Learn that everyone has their own opinion.
2. Learn how to talk out your differences.
3. Learn that you both may be right, but which idea is the best answer for a certain situation.

Alpha Course

ALP 101: 3 credit hours

Time: Sunday 6-8pm (in Spring and Fall)

Location: Evangel Temple Christian Center

Course Description:

Alpha is an opportunity to explore Christianity and faith in a relaxed, non-threatening atmosphere. Twelve evening sessions will each start with dinner followed by a video presentation and small group time. Alpha is for:

Anyone interested in finding out more about the Christian faith. Adults of all ages are welcome.

Learning and laughter. It is possible to learn about the Christian faith and to have fun at the same time.

People meeting together. An opportunity to get to know others and to make new friends.

Helping one another. The small groups give you a chance to discuss issues raised during the talks.

Ask anything. Alpha is a place where no question is seen as too simple or too hostile.

Celebrate Recovery

REC 101: 3 credit hours

Time: Thursday 6-8pm

Location: Ridgecrest Baptist Church

Course Description:

The Celebrate Recovery course follows the Celebrate Recovery program's guidelines and steps to allow students to become free from life's hurts, hang – ups, and habits.

This course, based on the Christian 12 step program of the same name, enables students to work through the eight principles of recovery based on the Beatitudes. These principles are conviction, conversion, surrender, confession, restitution, prayer, quiet time, witnessing, and helping one another. All Celebrate Recovery principles of anonymity, confidentiality, and Celebrate Recovery's small group guidelines are used.

Course Objectives:

1. Learn to look at your past and recognize repeating patterns
2. Learn how to do a moral inventory
3. Become accustomed to doing the last step for the rest of your life

Health and Wellness

HLT 150: 3 credit hours

Time: Tuesday- 6:00-9:00PM

Location: Local area YMCA

Course Description:

Students will explore health related issues, which affect them mentally, physically and spiritually.

Diabetes, hypertension, and exercise programs are explored with a spiritual foundation to assist students in creating and maintaining a healthy lifestyle.

Course Objectives:

1. You will learn how incorporate the aspects of mind, and spirituality, when it comes to the body
2. Learn proper forms of exercise
3. Play team sports

Within My Reach

ITP 215: 3 credit hours

Time: Friday- 4-5PM

Location: Victory House

Course Description:

This is a relationship skills and decision making program for helping individuals achieve their goals in relationships, family, and marriage. Topics such as dangerous in relationships, communications skills, breaking up, and smart love will be addressed.

Course Objectives:

1. Learn listening techniques
2. Experience role playing
3. See how different forms of communication work

Boundaries

BLS 101: 3 credit hours

Time: Tuesday- 4:00-5:00PM

Location: Victory House

Course Description:

To help students understand and apply boundaries while living in this world. Students will learn how to administer boundaries in a Christ-like way in most facets of life. Just as God has boundaries and has consequences when they are overstepped, we need to know how to set limits and stick to them even through consequences.

Course Objectives:

1. Knowing what boundaries are and are not
2. Learning the purposes of God's boundaries and consequences and how we apply that to our boundaries.
3. Handling problems with people using boundaries/consequences.
4. Developing healthy boundaries with yourself and others.
5. Being aware of boundaries all around us- part of God's protection.

Victory Over the Darkness

BLS 102: 3 credit hours

Time: Tuesday- 4:00-5:00PM

Location: Victory House

Course Description:

To teach the assaults the devil uses to deceive the child of God's mind then to learn the freedom in discipleship using the Lord's truth in their daily walk.

Course Objectives

1. Being born again transforms one into someone who did not exist before.
2. Understanding and acting upon the truth of who we are in Christ is the basis for Christian maturity and growth.
3. Realize the flesh must be crucified daily for the Spirit-filled life to succeed.
4. Know that if one fails to respond to their emotions properly, they will be a target for the devil.
5. We must resolve past conflicts by forgiving those who have offended us.

Finding Hope Again

BLS 103: 3 credit hours

Time: Tuesday- 4:00-5:00PM

Location: Victory House

Course Description:

Depression affects the body, should, and spirit which often can be overcome as one learns many ways to overcome it.

Course Objectives

1. Managing stress is the greatest way to reduce or win over depression.
2. Negative emotions and believing lies need to be renewed by the mind and truth.
3. Understanding who one is in Christ greatly allows one to overcome fears and bondages.
4. Aligning goals, defusing anger, nutrition, and exercise can control anxiety and depression.
5. Understanding stages of grief/loss and how to live through suffering and brokenness in a crisis God's way.

Basic Temperaments

BLS 104: 1.5 credit hours

Time: Tuesday- 4:00-5:00PM

Location: Victory House

Course Description:

To learn why we behave the way we do and how this is implemented in our Christian way of life.

Course Objectives:

1. Finding what temperament each woman is and what are the strengths and weaknesses of temperaments.
2. Learning the emotions, relationships with others, what activities each is best at, and the greatest needs.
3. Realizing God's standards of protection in looking for a future mate knowing your temperament.
4. Serving God obediently and willingly with your Spirit-filled temperament.
5. Exploring the temperaments of people in the Bible.

Fun in Memorizing God's Word

BLS 104: 1.5 credit hours

Time: Tuesday- 4:00-5:00PM

Location: Victory House

Course Description:

The purpose for this course is that there can be fun in memorizing Scripture and knowing where to find the books of the Bible to obtain Victory in our Christian walk.

Course Objectives:

1. Learning 12 verses and their references
2. Learning the New Testament Bible Drill
3. Learning the Old Testament Bible Drill

How to Study the Bible

BIB 150: 3 credit hours

Time: Monday- 5:00-6:00PM

Location: Victory House

Course Description:

The purpose of this class is to familiarize the students with Biblical characters and locations using Bible tools and study methods. The different topics will be studied in class. Students share with each other in small groups and with the rest of the class.

Bible People, Places and Things

BIB 160: 3 credit hours

Time: Monday- 5:00-6:00PM

Location: Victory House

Course Description:

The purpose of this class is to familiarize the students with Biblical characters and locations using Bible tools and study methods. The different topics will be studied in class. Students share with each other in small groups and with the rest of the class.

Bible Names and Events

BIB 170: 3 credit hours

Time: Monday- 5:00-6:00PM

Location: Victory House

Course Description:

The purpose of this class is to familiarize the students with Biblical names and events using Bible tools and study methods. The different topics will be studied in class. Students take turns in answering questions with round-table discussion.

Bible Considerations

BIB 180: 3 credit hours

Time: Monday- 5:00-6:00PM

Location: Victory House

Course Description:

The purpose of this class is to familiarize the students with Biblical events using Bible tools and study methods. The different topics will be studied in class. Students take turns in answering questions with round-table discussion.

Internship Descriptions

Administrative Internship I

INT 231: 3 credit hours

Location: Education Department

Prerequisite: Permission from the New Life Program Director

The intern will work in the Office of Registrar and Student Aid performing various administrative tasks. Students will learn proper office procedures by assisting with inquires, file maintenance, report and documentation preparation, and other office support duties. The intern will utilize the computer system to perform these duties.

Administrative Internship II

INT 232: 3 credit hours

Location: Victory House

Prerequisite: Permission from the New Life Program Director

The intern will work in the Office of Registrar and Student Aid performing various administrative tasks. Students will learn proper office procedures by assisting with inquires, file maintenance, report and documentation preparation, and other office support duties. The intern will utilize the computer system to perform these duties.

Retail Internship

INT 233: 3 credit hours

Location: Victory Vintage

Prerequisite: Permission from the New Life Program Director

This internship involves working in the Victory Vintage store in a clerical capacity. Areas studied will include inventory, display, customer service, pricing and maintenance. Working as part of a retail team is an important component of this course.

Warehouse Internship

INT 238: 3 credit hours

Location: Warehouse

Prerequisite: Permission from the New Life Program Director

The intern will learn warehouse operations at the Springfield Victory Mission Warehouse. The intern will process deliveries, sort donations, process outgoing items and other duties assigned. Working as part of a team will be important in this position. The intern may also supervise others and learn to operate a forklift and bailer.

Childhood Development Internship I

INT 240: 3 credit hours

Location: New Life Program Childcare Learning Lab

Prerequisite: Permission from the New Life Program Director

The intern will work in a learning environment rich with opportunities to learn the day to day operation of a child care center. The intern will learn how to plan daily activities, write lesson plans, menus, schedules, arrangement of a childcare room as well as learn how to meet the daily needs of children enrolled at the center. The intern will also learn aspects of caring for children including the physical, cognitive, social/emotional and spiritual needs for children birth to twelve years of age.

Student Rights / Responsibilities

All New Life Program students are expected to conduct themselves in such a manner as to uphold the good name of the school and fellow students by full recognition of their responsibilities under the law and the moral and social standards of the community, state, and nation. Students are responsible for knowledge of the school rules and regulations as set forth in the handbook.

Drug – Free Policy

Victory Trade School has a **zero tolerance** policy with regard to drugs, alcohol and narcotic medication. Victory Trade School is committed to providing each of its students a drug-free environment in which to attend classes and study. Illicit drug use and the abuse of alcohol are dangerous and may result in permanent damage or death. The use of illegal drugs, abuse of prescription drugs, and any use of alcohol are prohibited and will result in expulsion from the New Life Program. The unlawful manufacture, distribution, dispensation, possession or use of illegal drugs by students is prohibited and will result in expulsion from Victory Trade School.

Standards of Honesty

New Life Program is founded on the concepts of honesty and integrity. Dishonesty, cheating, stealing, plagiarism, or knowingly furnishing false information to the school is regarded as particularly serious offenses. Flagrant cases may be cause for dismissal. All students are expected to live by the honor code established by the New Life Program.

New Life Program Facility and Staff

Barbara Chapman

Instructor

Virginia Datema

Instructor

B.S.- Missouri State University

Kami Gollhofer MRSS

Program Manager

B.S.- Southwest Baptist University

Aimee Hall

New Life Program Coordinator, Instructor

B.S.- Boston Baptist College

Dr. William Hawkins MD

Instructor

M.D.- University of Southern California

B.S.- University of South Dakota

Carol Jameson

Instructor

Vern Knierim

Instructor

Carolyn Marley

Instructor, Adult Nurse Practitioner

M.S.N, ANP-C

Linda Neal

Student Chaplain

Roger Patterson

Instructor

B.S.- University of Illinois

Shannon Perkins

Parents as Teachers Instructor

Alan Queen

Instructor

Ruth Robertson

Instructor

B.M.E.- Georgia Institute of Technology

M.B.A.- University of Redlands

Buffy St. John

Instructor

Kim Strensrud

Instructor